



Guest Pass Policy

U.S. Payments Forum is a membership organization and our first priority is to serve our members who have made a commitment to the Forum by joining. The purpose behind our guest policy is to expand the breadth and depth of membership to attract organizations and individuals with the knowledge and experience in payments who can contribute to the purpose and value of the U.S. Payments Forum.

Complimentary Guest Pass

Complimentary Guest Passes are for those with a serious interest in joining the U.S. Payments Forum and would first like to sample one of its in-person member meetings. Non-members who are invited by another Forum member, or who request a guest pass on their own to attend a Forum meeting and are approved in advance by the Director and by a majority vote of the Steering Committee, will be provided a complimentary guest pass.

Qualifications and Conditions

- One individual per organization can receive a guest pass to a member meeting. Additional individuals from the same organization may attend as guests by paying a guest registration fee. These individuals must be registered for the same member meeting.
- Guest must acknowledge and accept the Forum privacy and anti-trust policies and agree to abide by all Forum rules and regulations that members are bound by in the Forum bylaws. Guests will refrain from any sales or marketing activity or handing out commercial materials, except business cards.
- Guests are required to review Forum organization membership materials in advance and attend the new member briefing held on the first day of the member meeting.
- Guests and other first-time attendees will be assigned to participate in the “buddy program,” which pairs newcomers with another member at the meeting to assist in assimilating with the other members and meeting sessions and social activities.
- Guests are prohibited from joining any working committees or participating in any committee calls, meetings, or workshops conducted outside of the in-person member meeting they attend.
- Guests will be contacted within 30 days of the attended meeting by Forum staff to learn of their experience, and to help facilitate the guest organization in becoming a full member of the Forum.
- Due to the approval process for guests, non-members must request a guest pass at least two weeks prior to the Forum meeting of interest.
- Final determination of approval of guest participation will be based on a number of factors, such as any past participation in the Forum by the individual or organization, or the line of business of the guest’s organization, or guest’s alignment with specific agenda topics at the meeting in question. Requests for guest passes will normally be responded to within 5-7 business days. Note that this guest policy does not apply to media.